

Easton Community Center  
Before & After School Program

**Childcare Withdrawal or Change Request Form**

Child/Children: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Program: NSS / HH / SCC  
(Please circle one program)

**Please remember that we require two weeks' notice to process changes in service.**

**Request in change/addition of care level**

This is a one-time request. Date care is needed: \_\_\_\_\_ AM / PM / FULL

This is an ongoing childcare need. Date care will begin: \_\_\_\_\_

Date Care will end: \_\_\_\_\_

<b>Change From:</b> (please check)		<b>Change To:</b> (please check)	
<input type="checkbox"/>	Before School \$175	<input type="checkbox"/>	Before School \$175
<input type="checkbox"/>	After School \$270	<input type="checkbox"/>	After School \$270
<input type="checkbox"/>	Full Time (AM&PM) \$375	<input type="checkbox"/>	Full Time (AM&PM) \$375

**Withdrawal**

Complete Program Withdrawal Effective Date: \_\_\_\_\_

\*Please be advised that changes can result in a modified tuition amount.\*

Signature of Parent: \_\_\_\_\_

Signature of Head Teacher: \_\_\_\_\_

Signature of Childcare Director: \_\_\_\_\_

**Please remember that we require two weeks' notice to process changes in service.**

OFFICE USE ONLY	
Date Received:	Received by:
Date Changed:	Changed by:
Date Comment Changed:	Comment Changed by:
Head Teacher Notified Change Complete:	CCARE Removed From RecTrac